

MEETING MINUTES

June 30, 2009

CALL TO ORDER

Chairperson Bruce Lewis called the meeting to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Commissioners Todd Baker, Bruce Lewis, and Michelle Ramirez

Absent: Jeanne Wilson-Yu (excused)

Also Present: Executive Secretary Clayton Lee, City Engineer Steve Wittry

VERIFICATION OF AGENDA POSTING

Executive Secretary Lee informed the Commission that the agenda for the June 30, 2009 meeting of the Parks and Recreation Commission was posted at both the Hollister Community Center and City Hall on June 24, 2009 per Government Code Section 54954.5.

APPROVAL OF MINUTES

Commissioner Ramirez made a motion to approve the minutes of the May 26, 2009 Parks and Recreation Commission meeting. Second by Commissioner Baker. Motion passed 3-0, with Commissioner Wilson-Yu absent.

PUBLIC COMMENT

None

OLD BUSINESS

1. **Master Plan for Vista Park Hill** – Executive Secretary Lee informed the Commission that the Vista Park Hill Master Plan was presented to the City Council at the June 15, 2009 City Council meeting. The plan was presented by Steven Sutherland, Principal of SSA Landscape Architects, Inc., and Community Services Director Lee. There were few questions, the Commission accepted the Vista Park Hill Master Plan with a unanimous vote. Staff informed the Commission that they plan on taking the plan to the City of Hollister Planning Commission at their July 23, 2009 meeting as an informational item only.
2. **Development Of A Dog Park In Hollister** – Executive Secretary Lee informed the Commission that the City Council discussed the possible location and development of a dog park at the June 1, 2009 City Council meeting. Staff presented the results of the

public input related to the dog park and recommendation of locating the park at the Airport Park. The City Council discussed the matter and the consensus was that the concept of locating the dog park at the Airport Park was sound. Staff will return with further detailed plans and a refined budget for the work to be completed at this location. The next steps will be to return to the Commission with a set of rules for the facility, bring a plan and budget back to the Parks and Recreation Commission for a formal recommendation to the City Council.

3. **Brigantino/Riverside Park Development Project**– City Engineer Steve Wittry provided the Commission with a summary of activities at the Brigantino/Riverside Park project. Wittry informed the Commission that the turf areas had been seeded and the grass was beginning to grow. Staff will be making a decision on whether or not the maintenance will be completed in-house in the near future. If so, equipment will need to be purchased and staff hired and trained. If not, then staff will need to put together a Request for Proposals for the maintenance of the facility and then enter into an agreement for maintaining the park.

NEW BUSINESS

1. **San Benito County Bikeway and Pedestrian Master Plan** - Veronica Lezama, Transportation Planner for the San Benito County Council of Governments (COG), made a presentation to the Commission on the San Benito County Bikeway and Pedestrian Draft Master Plan. She stated that this was the last of many presentations that she has made regarding the project. She stated that the public comment period will end on July 10, 2009 and if the Commission would like to comment they could email her. The plan contains 140 miles of bike and/or pedestrian trails in the County, with 28 miles located in the City limits. Ms. Lezama stated that the demographics for San Benito County were very conducive for bike and pedestrian use of trails with 1/3 of the residents under the age of 18 years and approximately 48% of the County population commutes out of San Benito County to work. She reviewed the master plan schedule, county profile, the purpose and goals of the plan, public participation process, needs analysis, existing bike programs and recommendations regarding improvements to the existing system. After a few questions and answers, the Commission thanked Ms. Lezama for her presentation.
2. **Park of the Month** - The Commission reviewed Dunne Park for the month of June. Chairperson Lewis commented that the park looked very well maintained during his visit. Commissioner Baker stated the same. Lee informed the Commission that on June 24, 2009 there had been approximately 1500 to 2000 attendees at the Kids at the Park program. In addition, the park had been used in May for the Dogs at the Park event hosted by HDOG. In both cases, the events were well attended and the clean up after the event was well done. Lee stated that it seems as though with the poor economy, many of the City park facilities and programs are being well attended because of the low cost

nature of our activities. Next month the Park of the Month will be Calaveras School Park.

3. **Hollister Dog Owners Group (HDOG) Dog Days Event Review** – This item was tabled as there were no members from HDOG in attendance at the meeting.
4. **July is Parks and Recreation Month** – Executive Secretary Lee informed the Commission that he will be taking a Proclamation to the City Council proclaiming July as Parks and Recreation Month in California. This item will be presented to the City Council at their July 6, 2009 meeting. Chairperson Lewis agreed to be in attendance to receive the Proclamation on behalf of the Commission.
5. **Recognition of Big Red Yard Service for Volunteer Maintenance of Las Brisas Park**
Executive Secretary Lee informed the Commission that he was going to recognize Commissioner Todd Baker and his business, Big Red Yard Service, for the volunteer maintenance of Las Brisas Park for the past 70 weeks. Lee estimated that Mr. Baker's efforts have saved the City of Hollister Parks Division approximately \$8,100 in labor from February 21, 2008 through June 30, 2009. The Commission thanked Mr. Baker for all his donated time. Lee stated that the item will be agendaized for the July 20, 2009 City Council meeting.

REPORTS

1. **Recreation Program Review** – Executive Secretary Lee provided the Commission with a review of Recreation Division activities in the month of June 2009.
2. **Parks Division Review** – The Commission received an overview of the activities of the Parks Division for June 2009.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, Commissioner Baker made a motion to adjourn the meeting at 6:55 p.m. Second by Commissioner Ramirez. Motion passed 3-0, with Commissioner Wilson-Yu absent.

The next regular meeting of the Parks and Recreation Commission will be held on July 28, 2009 at 6:00 p.m. at City Hall.

Respectfully Submitted,

Clayton Lee, Executive Secretary
Parks and Recreation Commission

